

# Employment Application



## At Will Employment

All applicants must complete the General Employment Application Forms. Additional forms may be attached seeking information from those applying for specific positions related to church, school or ministerial staff.

First Baptist School of Corpus Christi is a religious organization which is specifically exempt from title VII or The Civil Rights Act of 1964 with regard to the prohibition of religious discrimination.

Therefore, First Baptist School of Corpus Christi may prefer or require certain school and ministerial employees to affirm the doctrine contained in the Baptist Faith and Message. For our ministers and faith related employees we adhere to standards and behavior, both on and off the job, were those standards are clearly an aspect of the church's religious doctrines and beliefs.

For other job classification we are an equal opportunity employer.

**Job Application – First Baptist School of Corpus Christi**

Position you are applying for: \_\_\_\_\_

Full Time \_\_\_\_\_ Part Time \_\_\_\_\_ Temporary \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell/Home (Circle One)

Are you eligible to work in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

If you are under 18, do have an employment/age certificate?

Yes \_\_\_\_\_ No \_\_\_\_\_

Have you been convicted of or pleaded no contest to a felony within the last five years?

Yes \_\_\_\_\_ No \_\_\_\_\_

Have you been convicted of child abuse or improper conduct with a child or minor?

Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please explain: \_\_\_\_\_

\_\_\_\_\_

**Describe any special qualifications you have for this job.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Days (Please check days available)**

**Hours: (Please indicate hours available)**

Monday \_\_\_\_\_

\_\_\_\_\_

Tuesday \_\_\_\_\_

\_\_\_\_\_

Wednesday \_\_\_\_\_

\_\_\_\_\_

Thursday \_\_\_\_\_

\_\_\_\_\_

Friday \_\_\_\_\_

\_\_\_\_\_

Saturday \_\_\_\_\_

\_\_\_\_\_

Sunday \_\_\_\_\_

\_\_\_\_\_

What date are you available to start work? \_\_\_\_\_

**Education:**

School Name and Address	Degrees/Diploma	Graduation Date

**Employment History:**

Present or Last Position: From \_\_\_\_\_ to \_\_\_\_\_

Employer:	
Address:	
Position:	
Supervisor:	
Responsibilities:	
Salary:	
Reason for Leaving:	

Previous Position: From \_\_\_\_\_ to \_\_\_\_\_

Employer:	
Address:	
Position:	
Supervisor:	
Responsibilities:	
Salary:	
Reason for Leaving:	

May we contact your present or previous employer? Yes \_\_\_\_\_ No \_\_\_\_\_

**References:**

Name, Title	Email Address	Phone Number

I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future if I am hired. I authorize the verification of any and all information listed above.

Since First Baptist School of Corpus Christi is a school, background checks and a criminal and sexual misconduct history are run on all employees and on volunteers that work with children.

If you do not want to submit a background check please indicate here. \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

*Date of Birth \_\_\_\_\_ Driver's License- ID # \_\_\_\_\_ State \_\_\_\_\_ Expiration \_\_\_\_\_ (Not required at the time of application but will be needed for the background check)*

**This is a supplemental application for Employees dealing with the religious aspect of employment  
at First Baptist Church of Corpus Christi, Texas.**

(Pastoral Staff – Church Assistant – Principal – **FBS Teacher** – Management Team)

Please share your Christian Testimony:

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Have you worked for a church in the past? Yes \_\_\_\_\_ No \_\_\_\_\_

Church and Address	When

Of what church are you a member? \_\_\_\_\_

Describe your current involvement with your church.

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What church leadership roles have you held?

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